To access accommodations from accessibility services you need to complete an Intake Form

Are you currently enrolled in a course at SAIT?

YES I am currently enrolled in a course at SAIT (button goes to instructions Word doc)

1. log into your Student Portal at [Student Portal](#)
2. Click on My Dashboard

3. Click on "View" on the "Lamb Learner Success Centre" tile

4. Scroll down to "Accessibility Services" and Click on "View"

5. Click on "My Intake Form"

6. Completes Intake Form
7. Click on "Submit"

8. Thank you for completing the Intake Form for Accessibility Services. Please check your email within the next 15 minutes to:
   a. Book an appointment
   b. Upload documentation (if you have it)
9. Click on Dashboard in top right corner

10. Click on My Dashboard and Tasks

    OR

     and
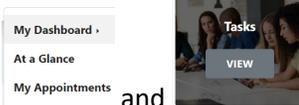
11. Click Refresh (in the top left corner of screen) to update your "Tasks"