1. **Go to SAIT.ca – Testing Services – Click “Book Your Exam” button. Login using your SAIT email address (@edu.sait.ca) and password.**
2. **You will be directed to the exam registration screen to book your exam.**
3. **Read the provided information at the beginning of the test registration.**
4. **Complete the submission form by following these steps:**
5. **Examinee Type:** Select **"20000 – Enrolled Student Exam Booking"** for all test bookings.
6. **Exam Category:** Choose **"21000 – SAIT Exam (Accommodated & Non-Accommodated)"** for all exams.
7. **School:** Select the school associated with your instructor or course. Contact your instructor if unsure.
8. **Academic Year:** Choose the relevant year for your course (Should only be one option)
9. **Instructor:** Pick your course instructor from the provided list. Contact them if not listed.
10. **Exam:** Select the correct exam you want to book. Contact instructor if not listed.
11. **Accommodations(if applicable):** Choose the accommodations you require; extended time and specific room accommodations will automatically be assigned.
12. **Available Date:** Choose the date for your test. Confirm with your instructor if unsure.













1. **Available Time:** Select the test time from the drop-down menu. Contact your instructor if the desired time is not listed.
2. **Examinee Information:** Verify that the displayed information is correct. Update if necessary.
3. **Exam Guidelines & Services:** Read the exam guidelines and select "I agree" to proceed with the booking.
4. **Requested Information:** Enter your student number, program name, and any additional information you want to provide. If you don't require accommodations for a specific test, mention it here.
5. **Complete Registration:** Double-check the exam details and click "Complete Registration" to finish the process.



1. **After completing the exam registration, you should receive a confirmation email at the associated email address**

**Additional Notes:**

* **If you don't see your accommodations in Registerblast, contact the testing center.**
* **If you can't find your instructor's name or the exam you need to book, reach out to your instructor.**
* **Ensure to book your exams at least 96 hours before the exam date.**