



**Southern Alberta
Institute of Technology**
1301 16th Avenue NW
Calgary, Alberta T2M 0L4
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Toll-free: 1.877.284.7248
sait.ca

BEES Student Leader - Position Description

Position Title: Black Empowerment and Excellence at SAIT (BEES) Student Leader

Department or School: Office of Equity, Diversity and Inclusion

Term: Winter 2025

Number of Positions: 1

Hours: 3-5 per week dependent on student schedules

**This number is given as an estimate. Actual time commitment may vary throughout the year.*

Length of Position: January 2025 - April 2025

This is a competitive student leadership opportunity open to current SAIT students. Competition for leadership positions will close as suitable candidates are hired.

Please note that successful candidates must attend all-day LEADS training on Thursday, December 19, 2024.

Position Description

The Black Empowerment and Excellence committee at SAIT (BEES) is a voluntary group, composed of Black students/employees and allies, who work to support Black people on campus and combat anti-Black racism at SAIT. BEES is looking for a dynamic and dedicated student who wants to assist with the development and delivery of BEES programming, events and other activities.

Duties and Responsibilities

- Assist with the development, facilitation and promotion of community-based programming, events and activities (like Black History Month) in collaboration with SAIT service areas, student and employee groups, and external organizations. These opportunities may take place in person or online.
- Create and advocate for strategies that empower the Black community at SAIT.
- Participate in monthly BEES meetings, as well as student leadership team meetings and activities.
- Attend student leadership training and other relevant professional development and training sessions that will be offered throughout each semester.
- Engage in other duties as opportunities allow.

Benefits

- Develop leadership skills, intercultural competency, communication, event planning and organizational skills while working on a diverse team. Gain experience through training and professional development opportunities throughout the year.
- BEES Student Leaders may document their hours and experiences on your experiential record through our Co-Curricular Recognition program for future employment.
- Gain a letter of reference. Letters of reference will be available for outstanding service.



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- Be mentored by the best! Our BEES staff will guide you on the practicalities of running successful programming.

Commitment

Successful applicants are expected to fulfill 50 hours (3-5 per week) of SAIT LEADS leadership involvement including training and professional development workshops per semester. Shift schedules will be determined at the beginning of each semester.

Qualifications

The Black Empowerment and Excellence Committee at SAIT is a dynamic group of people, with a variety of skills, abilities, views and beliefs. We are seeking a student leader to foster and support an environment of connecting, learning, practicing and serving. The ideal candidate for a BEES Student Leader:

- Has completed at least one semester as a SAIT student and has good familiarity with the SAIT community (services, policies, etc.).
- Has experience creating engaging student-focused content.
- Is an enthusiastic team player with a positive attitude.
- Is able to work well independently and with a team.
- Is a self-starter, reliable and can complete projects from start to finish.
- Has strong interpersonal skills and the ability to easily build rapport with peers.
- Must have the ability to work during the day in-between/before/after classes.
- Must have the ability to work during exam-dense periods.
- Is globally-minded with a passion for inclusion and helping others. Must be open and sensitive to all individuals regardless of race, color, religion, gender, gender identity or expression, sexual orientation, national origin, educational background, ability or age.

NOTE: Candidates who identify as Black, and/or hold knowledge of anti-Black racism and intersecting Black identities are strongly encouraged to apply.

Application Process

To apply, please complete the [online application form](#). For inquiries, contact bees@sait.ca.

Please note that in submitting your application, you are verifying that you are:

- in good academic standing (TGPA or TIGPA above 2.5).
- in good conduct standing and consent to this being verified by the Student Conduct Office.

Note: Details of academic/non-academic misconduct cases are not shared through this process.