

SAIT Polytechnic
Applied Research Project Proposal
Application Form

Date of Submission:	SAIT Project Tracking #:
Principle Investigator: Job Title: Phone: Email: Updated Resume Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No	SAIT Department:

Project title:

Duration of Project:

Abstract for Communication Purposes: (100 words max)

Objectives / Deliverables of Project: (100 words max)

Key Words (10 words max)

Total Project Cost: _____
(Maximum contribution from the Applied Research Fund is \$50,000)

Co-Funding
(must have 50% of the project funding leveraged from another source. Funding may be in-kind)

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Amount of Co-Funding: \$ _____ \$ _____	Name of Co-Funder(s): _____ _____	Co-Funding is mandatory (Proof Required) <input type="checkbox"/> secured <input type="checkbox"/> expected <input type="checkbox"/> secured <input type="checkbox"/> expected
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How are these funds to be spent?

Note: Please attach project's proposed budget and cash flows.

	From Applied Research fund	From Co-Funder(s)
1. To cover applicant's salary:	\$ _____	\$ _____
2. To pay other salary:	\$ _____	\$ _____
3. To purchase Equipment:	\$ _____	\$ _____
4. To purchase Materials:	\$ _____	\$ _____
5. For Travel:	\$ _____	\$ _____
6. Other:	\$ _____	\$ _____
Total	\$ _____	\$ _____

If funding requested is
\$20,000 or more, the
applicant will be asked to
address the Peer Review
Panel in person.

Specify the nature of "Other" expenditures:

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Description of Proposed Work - including research methodology:

(Maximum 500 words)

Anticipated Benefits:

(Explain how the project encourages a collaborative approach to applied research that directly supports faculty and students and their involvement with industry partners.)

(Maximum 500 words)

Intellectual Property :

(What form will the intellectual property take? eg. Software, drawings, physical prototypes, etc. See SAIT Policy AC2.11)

Outcomes Evaluation Criteria:

(Each funded project will be evaluated at the end. Please suggest some evaluation criteria (deliverables) that would be appropriate to rate / rank outcomes and achievements of the proposed project, if funded.)

(Maximum 500 words)

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The Applied Research funds are for projects which are *strategic, collaborative and leveraged*.

Please explain how your proposed research project fits each of the following criteria:

(Maximum 500 words)

1. The project represents industry relevant applied research that aligns with SAIT's research capacity and strategic plan i.e.: Leaders in Learning, World Class Service Culture and Entrepreneurial Outlook.

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The Applied Research funds are for projects which are *strategic, collaborative and leveraged*.

Please explain how your proposed research project fits each of the following criteria:

(Maximum 500 words)

2. The project will result in applied research that provides direct benefits to SAIT faculty and students by supporting *increased research activity and/or research infrastructure* at SAIT.

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The Applied Research funds are for projects which are *strategic, collaborative and leveraged*.

Please explain how your proposed research project fits each of the following criteria:

(Maximum 500 words)

3. The Applied Research funds requested represent *leveraged research funding* that encourages and provides *critical capacity and growth in strategic areas* of applied research at SAIT.

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Letters of Support Attached

Please check:

- From Industry (Optional)
- From Other University/College (Optional)
- From SAIT Peers (Optional)
- From Others (Optional)

Applicant Signature

SAIT Department Head, Dean, or Associate Dean

Date: _____

Date: _____

Please return a completed electronic copy of this form to research.fund@sait.ca and a hard copy including signatures to Room MD115.