

SAIT POLYTECHNIC

PUBLIC MEETING - BOARD OF GOVERNORS

October 28, 2008

**SMED Board Room MA317, Heritage Hall
1301 16 Avenue NW - Calgary, Alberta**

MINUTES

PRESENT:

CHAIR: Mike Begin

GOVERNORS:

Gary Bentham
Ivan Bernardo (by phone)
Wayne Henuset (by phone)
Craig Hopkins
David Jones
Irene Lewis
Bill Lingard
Bev Longstaff
Joe Lougheed
Steve Olson
Clare Rhyasen
Cisley Robinson
Bernie Slogotski
Paul Storwick

RESOURCE:

Michael Dyer, Vice President Employee and Student Services
Guy Mallabone, Vice President External Relations
Gord Nixon, Vice President Academic
Clint Berg, Director, Internal Audit
Lisa Pilon, Director, Finance and Controller
Gail Pearce, Executive Assistant, Board of Governors

REGRETS:

Morgan Chetty, Member, Board of Governors
Wayne King, CFO and Vice President Corporate Services

1. CALL TO ORDER

The Chair called the meeting to order at 4:03 p.m. and reviewed the protocol for public meetings of the Board.

2. REVIEW AGENDA

MOVED/SECONDED – LONGSTAFF/JONES:

THAT the Agenda for the October 28, 2008 public meeting of the Board be approved, subject to amendment as follows:

MOTION

- **by the addition of Agenda Item 8, Curriculum Excellence Update;**
- **by the deletion, under Agenda Item 5, of the first item entitled, “Council of Presidents – October 1, 2006” to be deferred to the Agenda for the October 28, 2008 in camera meeting of the Board of Governors.**

Carried

3. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared.

4. CHAIR’S REPORT

The Chair provided a verbal report on the Board of Governors’ Annual Planning Session on Saturday, October 18, 2008 at the Art Smith Aero Centre. Board members met to discuss strategic issues facing SAIT and to identify the 2009/10 Institutional Strategic Priorities. Selection of the annual priorities is critical as the institution will engage employees with these priorities and give the priorities more attention and resourcing for focussed implementation during the following academic/fiscal year. After reviewing the Situation Assessment, Strategic Scorecard and Progress Report, the Board identified and discussed the strategic issues facing SAIT and confirmed the priorities on which management should focus. Additional follow-up work is currently being undertaken, and the Governance Committee will be presenting a recommendation to the Board of Governors at their November 25, 2008 meeting.

5. PRESIDENT’S REPORT

Irene Lewis, President and CEO, reported on the following:

- Alberta Treasury Branch Grand Opening – October 7, 2008;
- RC-2020 Fall Meeting – October 23-26, 2008;
- Weekly Albertan – October 27, 2008 – highlighted an article showcasing the President and CEO (handout);
- Calgary Herald feature supplement entitled “Behind the Scenes at Historic SAIT – A Day in the Life” (handout).

6. SAITSA PRESIDENT’S REPORT

David Jones reviewed his report as distributed with the agenda and highlighted items of specific interest. In particular, he noted that great strides are being made in addressing two of his goals; i.e. recycling on campus, and student engagement through a representative council. Brief discussion ensued on the recycling revenue from the collection of bottles and cans on campus. It was suggested that the revenue should perhaps be audited, that it should be directed towards student initiatives and student

funds if possible and that the SAITSA President should consult with the CFO and VP Corporate Services with respect to any contractual obligations. The Chair noted that the Board of Governors supports SAITSA's efforts with respect to the recycling initiative.

Action – D. Jones

7. ACADEMIC COUNCIL - APPROVED MINUTES – SEPTEMBER 16, 2008

Gord Nixon stated that the approved Minutes of the September 16, 2008 meeting of Academic Council were included in the Agenda package. With respect to Item 1.2.1 of the Minutes, he pointed out that a delegation from the Campus Alberta Quality Council (CAQC) will be on campus on November 17 and 18, 2008 to assess SAIT's degree readiness.

8. PRESENTATION – CURRICULUM EXCELLENCE UPDATE

Copies of a PowerPoint presentation entitled "Curriculum Excellence Update" were distributed to those present (attached to the Official Copy of the Minutes).

Gord Nixon reviewed the PowerPoint presentation which included information on SAIT curriculum defined, today's students, curriculum excellence, curriculum principles, centralized-decentralized approach, learning design and course development, curriculum excellence design and development approach and the 2008-09 curriculum projects. During the presentation, he showcased a youtube video entitled "A Vision of Students Today" which summarized some of the most important characteristics of students today - how they learn, what they need to learn, their goals, hopes, dreams, what their lives will be like and the kinds of changes they will experience in their lifetime. He indicated he would forward the link to the youtube video to Board members.

Action – G. Nixon

9. NEXT PUBLIC MEETING

Tuesday, November 25, 2008 – 4:00 p.m. – SMED Board Room MA317, Heritage Hall

10. ADJOURNMENT - 4:43 p.m.

MOVED/SECONDED – HOPKINS/STORWICK:

THAT there being no other business, on the motion duly moved and seconded, the October 28, 2008 public meeting of the Board of Governors be adjourned.

MOTION

Carried

Chair

President and CEO