

SAIT POLYTECHNIC

PUBLIC MEETING - BOARD OF GOVERNORS

November 25, 2008

**SMED Board Room MA317, Heritage Hall
1301 16 Avenue NW - Calgary, Alberta**

MINUTES

PRESENT:

CHAIR: Mike Begin

GOVERNORS:

Gary Bentham
Ivan Bernardo
Morgan Chetty
Wayne Henuset
Craig Hopkins
Irene Lewis
Bill Lingard
Joe Lougheed
Steve Olson
Clare Rhyasen
Cisley Robinson
Bernie Slogotski
Paul Storwick

RESOURCE:

Michael Dyer, Vice President Employee and Student Services
Wayne King, CFO and Vice President Corporate Services
Guy Mallabone, Vice President External Relations
Gord Nixon, Vice President Academic
Gail Pearce, Executive Assistant, Board of Governors

REGRETS:

David Jones, Member, Board of Governors
Bev Longstaff, Member, Board of Governors

1. CALL TO ORDER

The Chair called the meeting to order at 3:50 p.m. He noted that, as no members of the public indicated their intention to attend the public meeting, it is deemed acceptable to commence the meeting prior to the published start time. He indicated that the protocol for public meetings of the Board will be followed.

2. REVIEW AGENDA

MOVED/SECONDED – LINGARD/HOPKINS:

THAT the Agenda for the November 25, 2008 public meeting of the Board of Governors be approved, as circulated.

Carried

3. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared.

4. CHAIR'S REPORT

The Chair provided reports on the following:

- Chinook Lodge Board Liaison – the Chair expressed appreciation to the two Board members who offered to serve in this capacity. He indicated that, after discussions with both of them, Steve Olson was identified as the Chinook Lodge Board Liaison. The intent is that he will hold this position for a two-year period for continuity.
- President's Reception – November 13, 2008 – well attended, several Board members present as well;
- Wine and Cheese Reception – November 19, 2008 – Board-hosted event for the Executive of the SAIT Employee Constituent Groups – good turnout with 53 persons present including 8 Board members – good forum for interaction in an informal setting;
- Annual Holiday Reception and Dinner – November 27, 2008 – to honour retiring Board members.

5. PRESIDENT'S REPORT

Irene Lewis, President and CEO, reported on the following:

- November 17/18, 2008 - Campus Alberta Quality Council (CAQC) – an organization evaluation site visit to determine SAIT's readiness to offer degrees – the team report is to be completed by December 9, 2008 following which SAIT has the opportunity to respond by January 12, 2009. The report is then presented to a CAQC committee on February 19/20, 2009 and, if approved, SAIT will be notified that they are eligible to grant degrees. This will trigger the submission of Part B of the Bachelor of Science in Internetworking.
- November 19, 2008 - Meeting with Brian Manning, Deputy Minister of Executive Council;
- Joint Meeting of Council of Board Chairs and Council of Presidents – response to the proposed Campus Alberta organizational structure;
- November 13, 2008 – President's Reception – Guy Mallabone provided details with respect to attendance, the net profit realized and the application of the net proceeds.

6. SAITSA PRESIDENT'S REPORT

The Chair noted that the SAITSA President's report is included in the Agenda package. Craig Hopkins provided additional information with respect to the provincial lobby conference and the upcoming White Ribbon Campaign.

7. MINUTES – OCTOBER 14, 2008 MEETING – ACADEMIC COUNCIL

Gord Nixon stated that the approved Minutes of the October 14, 2008 meeting of Academic Council were included in the Agenda package.

8. DEGREE PROPOSALS

8.1 PROPOSED BACHELOR OF SCIENCE IN CONSTRUCTION PROJECT MANAGEMENT DEGREE

Gord Nixon reviewed the information distributed with the Agenda package and drew attention to the Program Outcomes (Page 12) and a number of letters of support which were attached. He indicated that baccalaureate degrees follow SAIT's strategy to award degrees in areas where SAIT has expertise and to offer traditional degrees which are recognized in the marketplace as opposed to Bachelor of Technology Degrees which are unknown. During discussion, Board members commended Executive Management for launching these degree initiatives as they will be of valuable assistance to members of industry and an important resource for employers. Degrees that blend the knowledge needed in high demand areas with the practical application side will produce outstanding graduates who are prime candidates for hire. A Board member indicated that employees in the construction industry are in high demand, short supply and very expensive. The Construction Project Management Degree will provide a good service to that industry.

MOVED/SECONDED – RHYASEN/CHETTY:

THAT the Board of Governors approve the request to submit the proposal for the Bachelor of Science Degree in Construction Project Management to the Minister of Advanced Education and Technology.

Carried

8.2 PROPOSED BACHELOR OF PETROLEUM PRODUCTION ENGINEERING DEGREE

Gord Nixon reviewed the information in the Agenda package and noted an amendment to the motion on Page 37 of the Agenda package by the deletion of the words "Business Administration Degree in Accounting" and by the substitution of the words "Science Degree in Petroleum Production Engineering". The amendment has been incorporated into the motion as shown below. Brief discussion ensued on the approval process and on the required qualifications for instructors.

MOVED/SECONDED – BERNARDO/STORWICK:

THAT the Board of Governors approve the request to submit the proposal for the Bachelor of Science Degree in Petroleum Production Engineering to the Minister of Advanced Education and Technology.

Carried

The Chair commended Dr. Nixon and his team for their excellent work in pulling together the degree proposals.

9. FUTURE AGENDA ITEMS

The Chair requested that any suggestions for future Agenda items be provided to him or to the Executive Assistant to the Board.

10. NEXT PUBLIC MEETING

Tuesday, March 31, 2009 – 4:00 p.m. – SMED Board Room MA317, Heritage Hall

11. ADJOURNMENT - 4:20 p.m.

MOVED/SECONDED – HOPKINS/STORWICK:

THAT there being no other business, on the motion duly moved and seconded, the November 25, 2008 public meeting of the Board of Governors be adjourned.

Carried

Chair

President and CEO